

# CAMPAIGN REPORTING ENVELOPE

Please complete all sections in full and return by December 9, 2021.

**United Way  
of Greater Stark County**  
Serving Stark and Carroll Counties



## COMPANY INFORMATION *(Please Print)*

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Number of Employees: \_\_\_\_\_  
 Number of pay periods per year (Check all that apply):  12  24  26  52  Other \_\_\_\_\_

## CAMPAIGN CONTACT INFORMATION

Campaign Coordinator: \_\_\_\_\_  
 Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Email: \_\_\_\_\_  
 Payroll Contact Person: \_\_\_\_\_  
 Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Email: \_\_\_\_\_  
 Payroll Deduction Start Date: \_\_\_\_\_

	# of Givers	Pledges (\$) <i>If payment to be made later, list as pledge</i>	Enclosed Payments (\$)
Payroll Deduction:		\$	
Cash:		\$	\$
Checks:		\$	\$
Credit Card:		\$	\$
Bill Me:		\$	
Special Events Revenue:		\$	\$
Corporate Pledge:		\$	\$
<b>TOTAL:</b>		\$	\$

This is a:  Partial Report  Final Report  Additional Report

**Campaign ends: December 9, 2021**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**INTERNAL USE ONLY**

United Way of Greater Stark County  
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 330-491-9974 | [carrie.clemens@uwstark.org](mailto:carrie.clemens@uwstark.org)

Envelope # \_\_\_\_\_ UW Rep: \_\_\_\_\_ Date: \_\_\_\_\_  
 Logged By: \_\_\_\_\_ Date: \_\_\_\_\_



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## **CAMPAIGN REPORTING CHECKLIST**

- Total # of employees in your organization \_\_\_\_\_
- Please keep cash & checks attached to corresponding pledge form
- Did you check pledge cards for complete information?
- Are all pledge cards signed?
- Verify that checks are made out to United Way **AND** signed
- Check that credit card pledges include card information
- PHOTOCOPY payroll deduction pledge cards for your payroll department's records

***For any questions, please contact your United Way representative or call 330-491-9974.***